

**Shepherd Hill Music Parents Association
December 6, 2018, 6:30 pm - SHRHS Library**

Welcome & Introductions - 5 Min

- Meeting called to order at 6:32pm by Hilary
- 24 attendees (inclusive of board members)

Director Reports

- A. Becky - 5 Min - Band/Chorus on the 18th includes TRI-M, Holiday Spec. - TicketLeap set up - scanning tickets through phones and chromebooks. 3 Shows - looks great. Kids show is Mon 12/10. Illusion practice will be Wed after school. 1/4 Wknd- Fantasy Choreo/Harvey Ball Event. 1/11 - Rock Voices - Fantasy opening. 1/12 Fantasy Rehearsal with special guest. Rec'd \$9K grant for a truss to be used for show choir.
- B. Dave - 5 Min - Marching Band finished fall season. Dudley Tree Lighting/Uxbridge Xmas Parade - drums were lit up with lights and kids really got into it. 12/18 Concert includes the Jazz Band. Winter Guard/Percussion - mostly traveling together. Winter Guard - Salem Regionals. Jazz Band Festival again in May with the Middle School. Kristin Doyle mentioned that Mr. Chaplin stated the band was playing at the TD Garden Basketball Event on 1/6. Dave will follow up with Mr. Chaplin as he was unaware of this.

Secretary's Minutes - 5 Min

Several grammatical revisions were identified. K.Laabs motioned to accept with revisions. M.Cierpich 2nd. No discussion - passed.

Treasurer's Minutes - 5 Min

- Craft Fair not yet complete (police, bus, school, fire - all pending). Admission were about \$8800. Registrations are still pending and not yet included. There was general discussion around the timing of the pending movement of funds between 2018/2019. Julie confirmed this has not yet transpired, but will update the group once it occurs.
- We've paid for many fall items.
- Gillette Checks through August paid. September to be paid shortly.
- T. Salonis motioned to accept the budget as presented, K.Scanlon 2nd. No discussion - passed.

School Council - 5 Mins (Mark Cierpich & Kristin Doyle) - December 5, 2018

- This month's meeting was brief. Discussion focus was budget updates, superintendent search with the expectation to have candidates defined by February, and review of Nov/Dec events.

Old Business - 10 Min

1. Craft Fair Recap - 11/17 - Overall great event. Hilary extended thank you to all who participated. Some issues with vehicles stuck due to soft ground and people using access road. We don't have enough parking. Will explore Nichols commuter lots and bus patrol. Inside, very good - no big complaints. We will remain with current table layouts for future events. Several crafter's retiring soon. Debrief meeting tabled until January. Police and Fire will remain permanent. Extra Police Officer was \$ well spent.
2. Polar Plunge - 3/16 - Revision date noted. Becky noted this is the same date as Nutmeg Festival. Revisit next meeting.
3. Storage Shed - Terry's research - used 20ft 2900, used 40ft 3508 (both through a Worc Co.) Target to deliver by end of December. Per John Grondalski, the Equipment budget line included fryolators and the container. This needs to be reviewed. Feedback shared that containers may likely go on sale in January. Other things to consider: lighting, shelves, lock. Group discussed temporary storage. Kristie oked storage of grill and fryolators in the field house front since not in use. SHMPA equipment line is \$2500. Additional discussion that this also includes the laptop and printer. Hilary suggested we consider \$4500. K.Laabs motioned for \$4500, S.Szeredy-2nd. Discussion: Terry will inquire about potential discount opportunity. If discount, agree to purchase. If no discount, will wait for January, then purchase. Kristelle suggested to minimize further damage to our stuff in the

current shed, parents pitch into help move it. Group approved. Money from the mattress sale will be used for this purpose.

As an aside, Becky commented that Mi-Fi's are available through the office to help with Wi-Fi needs at the field.

4. Holiday Spectacular 12/7 (1 show) & 12/8 (2 shows) - Raffles - Good basket turnout to hold one raffle on Friday and one at the end of Saturday. Includes transportation to SCA, year Membership to YMCA. Kristelle has covered all the shifts needed outside of Sign Up. Parking Lot Raffle will be featured, but will be pulled on 12/18 allowing band families the opportunity to purchase tickets.
5. Gillette Updates & Gillette Contract Proposal Discussion for 2019 - As of this meeting we have 2 events remaining with only a couple remaining spots. Kristie and Kristin announced that they were please to share that they met with Nicole Szretter, Mary Innamorati and Jeff Cloutier, who have collectively agreed to take over the co-chair responsibilities for Gillette moving forward, assuming we continue with a 2019 contract. Kristie presented a 3 year Gillette Contract summary and recommendation to continue with Gillette, but select a Tier 3 package (10-20) events and commit to 15 vs. the 20 we have done for the last 3 years. In order to remain in the Local Kitchen, you need to have between 10-12, but you could contract for 5-9 for contract purposes. Recommendation is to hold voting at the next meeting with 3 votes in mind: Vote 1 - Yes or No to Secure 2019 Contract, Vote 2 - Selection of Tier Package and Volunteer Commitment, Vote 3 - Vote on continuation of student involvement

New Business - 15 Min

1. Central MA Show Choir Festival 2/1 & 2/2
 - Judges contracted, schools set, some new groups are coming and we are 3 groups bigger this year
 - Goal is to streamline spending
 - Struggling to find a kitchen leader, Becky plans to reach out to kitchen Director Matt for possible assistance. Becky is also looking for parents to cook food for the judges to help save money
 - Kristelle to meet with Stefan to review inventory.
 - Volunteer Coordinator is needed. More students involved as volunteers - Becky using Choral students as volunteers. Band kids will also be helping. Becky spoke about being more visible as volunteers, perhaps having the same shirts. Kristelle suggested men may be more comfortable with Security duty. Backstage help will also be needed.
 - Kristelle to post Sign Up over the weekend.
 - People will need to be wristbanded.
 - Friday night is assigned seating.

Stefan asked if a thank you email could be sent out to all of the Craft Fair volunteers. Hilary confirmed it can and will work with Kristy Morin to get that sent out.

Adjournment: 7:58pm

Next Meeting: January 2, 2019 at 6:30 pm in the SHRHS Library