

Shepherd Hill Music Parents Association
November 1, 2018, 6:30 pm - SHRHS Library

Welcome & Introductions - 5 Min

- Meeting called to order at 6:35pm by Hilary.
- All board members, minus Kristie Laabs, were in attendance

Secretary's Minutes - 5 Min

- Corrections, in old business #7 change the word at to as when talking about a team leader.
- Corrections, in new business #6 change the word as to know.
- Motion to approve with revisions, Mark Cierpich, 2nd, Julie Winans, Approved by All

Treasurer's Minutes - 5 Min

- Balance Sheet was reviewed
- Band Show was very successful. \$5000.00 was netted. There are still a couple of outstanding invoices
- Julie Shaw is working through budget formatting
- Homecoming brought in about \$900.00, but after that newest invoices it looks to be about a \$200.00 day.
- SHMPA paid for the marching band shirts knowing a check was coming from a donor to cover the costs. The donor has now asked that the donation cover the band xylophone. Dave has asked to use the homecoming money to cover the shirt costs.
- Old Home day was about an \$800 profit.
- Amazon smile donations to date is \$113.97
- Kristen Doyle asked if the available fund is ahead of what it had been the past couple of years or is the group still running in a hole? John Grondalski said we are out of the hole and can maintain where we are at, but there is little room for growth. Kristen has asked for something from the last 5 years, such as a spreadsheet, to show how Gillette has helped the budget. Hilary will bring this to the next meeting
- Motion to accept as presented, Terry Salonis, 2nd Kristen Doyle, Approved by All

Director Reports

- A. Dave - left after his update to get back to rehearsals
 - Next week is the last week of rehearsals
 - USBands Nationals is next weekend, November 10, 2018. Still waiting for a schedule for performance times. Staying 2 nights, and stopping in NYC on the way home to visit the Museum of Natural History. They are taking the grill to cook food and will look for reimbursement for the road
 - Jazz Band has started and has had 2 dull rehearsals so far
 - Dec 18 - Christmas concert for the band. Dec 20 is the snow date.
 - Band banquet is the Tuesday after Nationals

- B. Becky - was not able to attend. She sent Hilary an email to read
- Becky thanked parents for help and food donations during the choreography weekends
 - There is the fall concert on November 7 at 6:30. Tri -M Honors society will be selling water
 - Show choir is leaving after 1st lunch on November 9th to attend the Baystate Festival at Oliver Ames High school. They will stay overnight in Sharon, MA. They are expected to return around midnight after the festival on November 10
 - Christmas spectacular tickets have gone on sale at www.shepherdhillchorus.com. 271 tickets were sold at midnight when they went on sale.
 - Anna Maria college students came and worked with the show choir kids
 - Becky will be getting a student teacher in January.
 - A concern was brought up by a parent about how the holiday spectacular was going to be advertised since tickets have gone on sale earlier than in years past. Julie Winans suggested setting up a tablet or computer at the craft fair for people to be able to go online and buy their ticket.
 - Many parents expressed concern about having to buy a certain amount of tickets for the shows. It is not listed as a requirement in the contract they sign. They feel as though they should only have to pay for what they need. Another parent mentioned that the ticket says donation so she believes that they shouldn't have to pay because a donation is a voluntary thing.
 - Another parent was very upset about the cookie fundraiser and how it will effect her bill. She was also upset about the amount of stress having to sell a minimum amount was putting on her child.
 - Hilary told the parents that they need to bring their concerns in both instances to the directors because those are music department not SHMPA things. Stefan Sage suggested that they bring their concerns up at parent teacher conferences

School Council - 5 Mins (Mark Cierpich & Kristin Doyle) -

- The school council meeting has not happened yet this month

Old Business - 10 Min

1. Dr. Nash - Hilary Grabe and John Grondalski met with Dr. Nash. She was very supportive of what we do. Her only concern was that our budget has not been submitted to the school committee. Dr. Nash would like us to submit it so that people can see how much we put into the music department and what things in the music department wouldn't be funded otherwise. Hilary will submit this. As far as stipends go Dr. Nash feels that they should be considered as volunteering for those positions. Receiving a stipend for them is just a bonus.
2. Band Show - 10/13 - Kristen Doyle thanked everyone who came out and helped. They received lots of great feedback from the schools in attendance. The show choir Tri-M students did a great job greeting the schools. They ran out of a lot of food and the fried dough was a very big hit
3. Craft Fair - 11/17 - Craft fair is in 2 weeks. The volunteer's are very light in the afternoon. There is a color coded parking map this year. All day volunteers are asked to park 2

deep on the grass and there is designated crafter parking. The crafter will have parking passes that they will hopefully put in their windshields. All crafters will be emailed the map prior to the craft fair. There will be 2 police officers to help with parking and a school bus to shuttle people from the middle school. Becky is running the kitchen and working on food with Stefan Sage. It is requested that every student bring 1 baked good. It was told to the group that a long time crafter had passed away over the summer. The crafters table spots have been re-numbered this year. There is no up stair or band room this year. We had to cut 4 additional tables on the corners at the fire chiefs request.

4. Polar Plunge - 11/24 - Kristen Doyle said they have basically run out of time. Dave had been working on a website but they just do not have enough time. Kristen is suggesting that they move the polar plunge to March 16, with the hope that the water will not be frozen. She believes they will need to go before the selectman again to request a date change. Vote to move the date was unanimously approved
5. Holiday Spectacular 12/7 (1 show) & 12/8 (2 shows) - Raffles - Looking for donations of anything.
6. Holiday Spectacular - Kristelle Scanlon, the raffle basket chair person, was unable to attend the meeting. Thank you to the person who brought in a completed basket. Kristy Morin will be sending out an email seeking donations for baskets along with a letter that can be given to companies when soliciting a donation.
7. Vendor Fair - The vendor fair is on hold for now
8. Gillette Updates - Kristen Doyle gave the Gillette updates. The August check came in. Some parents are concerned their incentives are not being credited to their accounts. The current projected donation amount is \$19,889.00. If the remaining spots can be filled the projected amount is over \$20,000.00. There are 3 events left and 17 more people are still needed to fill those spots. Kristie and Kristen will not be running it again next year and new people are needed to volunteer to run it. It was proposed at the executive Board meeting to lift the current cap on incentives, for the last few events, in order to hopefully entice more people to volunteer. Maribel McKenzie made a motion to lift the cap for the 2 events that are not filled, 2nd by Mary. There was some discussions about people who are already signed up for the filled event leaving that event and going to another one so that they can receive their incentive. After the discussion Maribel McKenzie made a motion to lift the cap for the last 3 events of the year, 2nd by Mary, Approved by all.
9. Squadlocker - Apparel for band, Fantasy, Illusion, and T-Tones are all available on Squadlocker. Prices start around \$14.00 and take 7-10 days to arrive. One parent mentioned that she tried to look for T-Tones but it said closed. Terry was going to look into it. Apparel for concert choir is coming next followed by winter percussion then jazz band. Terry would like to try and get the link for squadlocker posted on the kids Facebook pages. It was reiterated that Squadlocker is not a fundraiser.

New Business - 15 Min

1. Adbook - We need to know how many ad books should be printed for the Holiday Spectacular. 150 were printed for the band show and we are out. Since there are 3 shows this year we will need to print a different amount than the previous years.
2. Committee Expectations - When committee's for various functions meet they need to invite the president and treasurers to a meeting so they can review the committee's needs and expectations and everyone will be on the same page.
3. Email Policy - The email policy is up for review and approval. This is in response to some issues with the emails. A few minutes were given for members to review the policy. Mark Cierpich made a motion to accept, 2nd Julie Winan's, unanimous vote to approve.
4. Scholarship Committee - The scholarship committee needs to meet again. They are looking to completely revamp the application process, from the applications to the directors contributions. Every meeting is open to anyone who would like to attend and when the committee sets a date for the next meeting they will let us know.

Meeting Adjournment: 8:07 pm

Next Meeting: December 6, 2018 at 6:30 pm in the SHRHS Library